

AURELIA MITCHELL DURANT'S

PRE-EVENT QUESTIONNAIRE

Please completely fill out the form below and return to
<mailto:bookings@aureliamitchelldurant.com>

Company/Association: (Please provide information about company)	
Company/Event Website:	
Contact's Name & Title:	
What is your role with planning the event:	
Contact's Address/City/State/Zip:	
Contact's Email:	
Contact's Phone:	
Event location - (City State Venue)	
What is the Date of Event?	
What Date & Time Would Aurelia to Speak?	
Purpose of meeting/event:	
Demographic and Profile of Group(s) to be spoken to:	
What is your budget?	
Is travel/lodging included for the speaker PLUS one assistant? What is the closest airport? Will ground transportation and meals be provided? (Aurelia's "travel from" location varies)	
Would you like for Aurelia to do a <u>book signing</u> at the event? How many people will attend? Are you interested in pre-ordering books?	
What exactly would you like Aurelia to do (i.e. - keynote, conference workshop, private business seminar)? Is there more than one appearance requested? What topic would like her to address?	
How long would the presentation last?	
Additional Comments:	